

General Services Administration

Authorized Federal Supply Schedule Price List

GSA Multiple Award Schedule

Federal Supply Group: Professional Services

GSA Contract Number: 47QRAA18D0031

Contract Period: January 8, 2018, to January 7, 2028

Price List current as of Modification # PO-0006, effective January 8, 2023

For more information on ordering from Federal Supply Schedules go to the GSA Schedules page at GSA.gov.

SBA-Certified Small, Disadvantaged Business



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On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The internet address for GSA Advantage! is: www.GSAAvantage.gov.

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Company Overview

HIGHEST QUALITY

For years, Translation Excellence has been committed to setting the highest standards for quality and client service in the language service industry. We provide translation, interpretation, transcription, and other services, including a broad range of services for the Deaf and Hard of Hearing, and Deaf-Blind.

We use rigorous multi-phased screening and ongoing review processes to produce the highest quality services with the most competitive rates. We continue to innovate, strive for excellence, streamline our processes, and exceed our clients' expectations in the most effective manner possible.

EFFICIENCY AS A STANDARD

We use a web-based platform to add efficiency to the management of all our projects and business processes. By streamlining workflows, giving our clients direct access to project status reports, managing review processes, and maintaining audit trails, our system simplifies the entire translation process, from submission to release. The result is improved translation quality, expedited timelines, decreased workloads, and significant cost savings.

WORLD-CLASS SERVICES

Translation Excellence truly delivers world-class language services. Our clients have rated us 99 out of 100 for the quality, efficiency, and customer service. We respect our clients' and contract linguists and treat them well.

We have provided exceptional language services to the Department of Defense and other government agencies for years and look forward to sharing that experience with you.

Scope of the Contract

Under our GSA Multiple Award Schedule contract, Translation Excellence can provide a wide range of support for federal agencies. In addition, states and municipalities can use this contract to procure our services to prepare for and recover from major disasters.

Our contract includes the following scope of work areas, called a “Special Item Numbers” (SINs).

SIN 541930, Translation and Interpretation Services

Federal agencies and departments can order services from Translation Excellence under SIN 541930. State and local agencies and departments can procure Disaster Recovery services under SIN 541930RC.

Services include:

- Translating written material.
- Interpreting speech from one language to another.
- Services to facilitate communication with and by persons who are visually or hearing impaired.

Services provided must include communication from a source language to a target language.

Examples include:

- Interpretation of oral communication to and from English and native Foreign Language, including Simultaneous, Consecutive, Escort, Community, Telephonic and Voiceovers.
- Collecting, translating/interpreting and delivering mission related data.
- Performing data analysis of translated materials.
- Cultural consulting and role-playing.
- Title III monitoring, transcriptions, and intercepts.
- Preparing related reports and assessments.
- Forensic processing.
- Screening/gisting.
- Related project/program management and control for linguist screening and recruitment.
- Logistical coordination.
- Site supervision and quality control of all related services.

Sign Language Services include:

- ASL/English.
- Manually Coded English.
- Pidgin Signed English (PSE).
- Contact Sign.

- International Sign.

Other services include:

- Closed captioning.
- Voice-overs.
- Textbook or audio script translation.
- Website (HTML) and online document translation with typesetting services.
- Telephone Services (TDD and TTY).
- Deaf interpreting.
- Tactile.
- Transcription of Braille documents and captioning services.
- Cued English transliteration.
- Section 508 compliant language services.

NOTE: Linguists with security clearances are included in the above mentioned services.

SIN OLM, Order-Level Materials

If any OLMs become part of a task order, they are placed under SIN OLM (for task orders for Federal government agencies and departments) or SIN OLMRC (for Disaster Recovery task orders for state or local agencies).

Order-Level Materials (OLMs) are supplies and/or services acquired in direct support of an individual task or delivery order placed against a Federal Supply Schedule (FSS) contract or FSS blanket purchase agreement (BPA). OLMs are not defined, priced, or awarded at the FSS contract level. They are unknown before a task or delivery order is placed against the FSS contract or FSS BPA. OLMs are only authorized for inclusion at the order level under a Time-and-Materials (T&M) or Labor-Hour (LH) Contract Line Item Number (CLIN) and are subject to a Not to Exceed (NTE) ceiling price. OLMs include direct materials, subcontracts for supplies and incidental services for which there is not a labor category specified in the FSS contract, other direct costs, and indirect costs. OLMs are purchased under the authority of the FSS Program and are not "open market items."

Items awarded under ancillary supplies/services or other direct cost (ODC) SINs are not OLMs. These items are defined, priced, and awarded at the FSS contract level, whereas OLMs are unknown before an order is placed. Ancillary supplies/services and ODC SINs are for use under all order type CLINs (Fixed-Price (FP), T&M, and LH), whereas the Order-Level Materials SIN is only authorized for use under T&M and LH order CLINs.

The Order-Level Materials SIN is only authorized for use in direct support of another awarded SIN. Price analysis for OLMs is not conducted when awarding the FSS contract or FSS BPA;

therefore, GSAR 538.270 and 538.271 do not apply to OLMs. OLMs are defined and priced at the ordering activity level in accordance with GSAR clause 552.238-82 Special Ordering Procedures for the Acquisition of Order-Level Materials. Prices for items provided under the Order-Level Materials SIN must be inclusive of the Industrial Funding Fee (IFF). The cumulative value of OLMs in an individual task or delivery order cannot exceed 33.33% of the total value of the order.

Advantages of Using a GSA Schedule Contract

Do you need a quick, convenient, and cost-effective way to order services from Translation Excellence? Our GSA Multiple Award Schedule contract provides an excellent solution. It offers the following advantages:

- **Dramatic time savings.** You can typically complete the task order initiation process (as specified in FAR 8.405) very quickly—often in a matter of weeks.
- **Minimal administrative burden.** When you place an order with Translation Excellence through our GSA Contract, the order will be considered to have been placed using “full and open competition.”
 - You are not required to synopsise the requirement ahead of time in FedBizOpps.
 - GSA has already determined that prices offered by GSA contractors are “fair and reasonable.”
 - All applicable federal procurement laws and regulations, including “small business” set-asides and other types of set-asides, already have been applied.
- **No dollar limits** on task orders.
- **Socioeconomic contracting credit.** Your agency will receive Small Business and Small Disadvantaged Business credit for each Task Order issued to Translation Excellence.
- **Flexibility.** For example, you can set up a “Blanket Purchase Agreement” (BPA) with Translation Excellence, if you do not know the precise amount or types of services that you would like to purchase. You can use the BPA as an ordering device in which all your offices can participate, allowing them to place orders directly with Translation Excellence.
- **Direct relationship** with Translation Excellence.
 - GSA will not get involved in your selection process.
 - Your agency will not have to transfer funds to GSA and will not have to set up an interagency agreement.
 - Translation Excellence will deliver services and submit invoices directly to your agency. You will remit payment directly to Translation Excellence. GSA does not inject itself into the client/contractor relationship.

Prices

The following prices are “net” (prices shown include all applicable discounts and are inclusive of the 0.75% Industrial Funding Fee).

GSA Awarded Hourly Rates (Base Period)

SIN 541930

Translation Prices

Prices are for translation to and from English for each indicated language.

Language	Language Service Performed	Unit	Price
Hindi	Translation	Word	\$0.2992
Greek	Translation	Word	\$0.2494
Danish	Translation	Word	\$0.2394
Dutch	Translation	Word	\$0.2294
Italian	Translation	Word	\$0.1895
Norwegian	Translation	Word	\$0.2294
Swedish	Translation	Word	\$0.2294
German	Translation	Word	\$0.2194
Spanish	Translation	Word	\$0.1895
Hebrew	Translation	Word	\$0.2494
Arabic	Translation	Word	\$0.2494
Finnish	Translation	Word	\$0.2394
Korean	Translation	Word	\$0.2294
French	Translation	Word	\$0.1994
Indonesian	Translation	Word	\$0.2494
Thai	Translation	Word	\$0.2593
Amharic	Translation	Word	\$0.2494
Fijian	Translation	Word	\$0.2494
Fijian	Translation & Transcription of Audiotape	Minute	\$6.9824
Russian	Translation	Word	\$0.2394
Burmese	Translation	Word	\$0.2693
Cambodian	Translation	Word	\$0.2494

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Translation Prices (cont'd.)

Prices are for translation to and from English for each indicated language.

Language	Language Service Performed	Unit	Price
Vietnamese	Translation	Word	\$0.2494
Mongolian	Translation	Word	\$0.2394
Farsi	Translation	Word	\$0.2494
Croatian	Translation	Word	\$0.2494
Pashto	Translation	Word	\$0.2393
Ukrainian	Translation	Word	\$0.2494
Bosnian	Translation	Word	\$0.2494
Serbian	Translation	Word	\$0.2494
Japanese	Translation	Word	\$0.2293
Portuguese	Translation	Word	\$0.1895
Chinese	Translation	Word	\$0.2293
Nepali	Translation	Word	\$0.2494
Somali	Translation	Word	\$0.2494
Karen	Translation	Word	\$0.2593
Czech	Translation	Word	\$0.2494
Turkish	Translation	Word	\$0.2593
Malay	Translation	Word	\$0.2294
Taiwanese	Translation	Word	\$0.2294
Dari	Translation	Word	\$0.2992
French	Translation	Word	\$0.2992
All languages	Desktop Publishing	Hour	\$44.8866
Nepali	Proof Reading	Word	\$0.2394
Haitian	Proof Reading	Word	\$0.2294

Cont'd. on next page.

Interpretation Prices

Prices are for interpretation to and from English for each language.

Language	Language Service Performed	Unit	Price
Amharic	Consecutive Interpretation	Hourly	\$84.79
Arabic	Consecutive Interpretation	Hourly	\$84.79
Arabic	Consecutive Interpretation	Half Day	\$339.14
Arabic	Consecutive Interpretation	Full Day	\$678.29
Burmese	Consecutive Interpretation	Hourly	\$84.79
Cambodian	Consecutive Interpretation	Hourly	\$84.79
Chinese	Consecutive Interpretation	Hourly	\$84.79
Czech	Consecutive Interpretation	Hourly	\$94.56
Dari	Consecutive Interpretation	Hourly	\$84.79
Farsi	Consecutive Interpretation	Hourly	\$84.79
German	Consecutive Interpretation	Hourly	\$100.76
German	Consecutive Interpretation	Half Day	\$403.02
German	Consecutive Interpretation	Full Day	\$806.05
Indonesian	Consecutive Interpretation	Hourly	\$84.79
Korean	Consecutive Interpretation	Hourly	\$99.75
Lithuanian	Consecutive Interpretation	Hourly	\$89.77
Mongolian	Consecutive Interpretation	Hourly	\$84.79
Nepali	Consecutive Interpretation	Hourly	\$84.79
Polish	Consecutive Interpretation	Hourly	\$84.79
Portuguese	Consecutive Interpretation	Hourly	\$89.77
Portuguese	Consecutive Interpretation	Half Day	\$339.14
Portuguese	Consecutive Interpretation	Full Day	\$678.29
Punjabi	Consecutive Interpretation	Hourly	\$94.76
Russian	Consecutive Interpretation	Hourly	\$84.79
Somali	Consecutive Interpretation	Hourly	\$84.79
Spanish	Consecutive Interpretation	Hourly	\$84.79

Cont'd. on next page.

Interpretation Prices (cont'd.)

Prices are for interpretation to and from English for each language.

Language	Language Service Performed	Unit	Price
Thai	Consecutive Interpretation	Hourly	\$84.79
Ukrainian	Consecutive Interpretation	Hourly	\$89.77
Vietnamese	Consecutive Interpretation	Hourly	\$84.79
Arabic	Simultaneous Interpretation	Hourly	\$113.35
Arabic	Simultaneous Interpretation	Half Day	\$453.40
Arabic	Simultaneous Interpretation	Full Day	\$906.80
Chinese	Simultaneous Interpretation	Hourly	\$89.77
Chinese	Simultaneous Interpretation	Half Day	\$359.09
Chinese	Simultaneous Interpretation	Full Day	\$718.19
Dari	Simultaneous Interpretation	Hourly	\$109.72
Dari	Simultaneous Interpretation	Half Day	\$438.89
Dari	Simultaneous Interpretation	Full Day	\$877.78
French	Simultaneous Interpretation	Hourly	\$107.23
French	Simultaneous Interpretation	Half Day	\$428.92
French	Simultaneous Interpretation	Full Day	\$854.54
Italian	Simultaneous Interpretation	Hourly	\$84.79
Italian	Simultaneous Interpretation	Half Day	\$339.14
Italian	Simultaneous Interpretation	Full Day	\$678.29
Japanese	Simultaneous Interpretation	Hourly	\$112.22
Japanese	Simultaneous Interpretation	Half Day	\$448.87
Japanese	Simultaneous Interpretation	Full Day	\$897.73
Korean	Simultaneous Interpretation	Hourly	\$105.98
Korean	Simultaneous Interpretation	Half Day	\$423.93
Korean	Simultaneous Interpretation	Full Day	\$847.86
Polish	Simultaneous Interpretation	Hourly	\$105.98
Polish	Simultaneous Interpretation	Half Day	\$423.93
Polish	Simultaneous Interpretation	Full Day	\$847.86
Portuguese	Simultaneous Interpretation	Hourly	\$105.98

Cont'd. on next page.

Interpretation Prices (cont'd.)

Prices are for interpretation to and from English for each language.

Language	Language Service Performed	Unit	Price
Portuguese	Simultaneous Interpretation	Half Day	\$423.93
Portuguese	Simultaneous Interpretation	Full Day	\$847.86
Spanish	Simultaneous Interpretation	Hourly	\$84.79
Spanish	Simultaneous Interpretation	Half Day	\$339.14
Spanish	Simultaneous Interpretation	Full Day	\$678.29
All languages	Set and strike interpretation equipment	Hourly	\$44.89
All languages	Standard Technician hours	Hourly	\$44.89

Additional Items to Support Interpretation Assignments

Support Item	Time of Delivery ARO	Unit	Price
Booth Equipment – 1 stationary transmitter, 1 interpreter's console, 2 interpreter's microphones, 2 interpreter's headsets, XLR cables	5 Days	Day	\$139.65
Table-Top Interpretation Booth	5 Days	Day	\$119.70
Full-size, Soundproof Interpretation Booth	5 Days	Day	\$448.87
Body-Pack transmitter with lightweight rearwear mic	5 Days	Day	\$169.57
Wireless microphone plus transmitter	5 Days	Day	\$74.81
Wireless FM & IR receivers	5 Days	Day	\$4.99

Cont'd. on next page.

Services for the Hearing-Impaired (Prices)

Language Service Performed	Unit	Price
American Sign Language	Hourly	\$89.77
Certified American Sign Language	Hourly	\$99.75

Project Management Services (Price)

Service	Unit	Price
Project Management	Hourly	\$98.60

Quantity/Volume Discount

Translation Excellence will provide an additional discount of 1.0% to the prices shown above for each individual GSA Task Order that exceeds \$50,000. If a GSA Task Order initially is too small to qualify for a Volume Discount and is subsequently amended to exceed \$50,000, Translation Excellence will apply the 1.0% discount on invoices as soon as administratively practicable thereafter, and in all cases starting no later than the first full month after the Task Order amendment has taken effect. Translation Excellence will not apply the Volume Discount retroactively and will not provide retroactive refunds.

Service Contract Labor Standards

Service Contract Labor Standards (formerly Service Contract Act) Matrix

SCLS Eligible Contract Labor Category	SCLS Equivalent Code, Title	Wage Determination No.
Translator	30110 - Foreign Language Translator	1987-0989
ASL Interpreter	30130 - Interpreter (Sign Language)	1988-0742
Desktop Publisher	15080 - Graphic Artist	2015-5419
Proofreader	01613 - Word Processor III	2015-5419
Equipment Technician	14150 - Peripheral Equipment Operator	2015-5419

The Service Contract Labor Standards, formerly the Service Contract Act (SCA), apply to this contract and it includes SCLS applicable labor categories. Labor categories and fixed price services marked with a (**) in this pricelist are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCLS/SCA matrix. The prices awarded are in line with the geographic scope of the contract (i.e., nationwide).

Position Descriptions

Translation

Minimum/General Experience: 3 years of relevant professional experience

Functional Responsibilities: Translate written materials from the source language into the target language. Translators are expected to meet all their deadlines as agreed upon with the project manager. Translators are required to proofread all the material that they translate. Translators must have strong writing skills in all their language pairs and must be able to write in clear and concise language that is syntactically correct while conveying the cultural and ethnic nuances of the target language. Translators must be able to comprehend slang and colloquial expressions in translating both technical and non-technical materials; must idiomatically translate repetitive material in specialized areas, including documents, reports, and general correspondence, in full or summary form, and provide supplemental research when necessary.

Minimum Education: Bachelor's Degree

Interpretation

Minimum/General Experience: 3 years of relevant professional experience

Functional Responsibilities: Perform spoken consecutive, simultaneous, or phone interpreting services. Convey spoken source material into the target language. Interpreters must display strong verbal skills in all language pairs. Interpreters must have the ability to accurately convey subject material without hesitation and while keeping the original meaning intact. Interpreters must follow the Interpreters Code of Conduct. Simultaneous interpreters must be adept in using simultaneous interpretation equipment.

Minimum Education: Bachelor's Degree

American Sign Language Interpretation

Minimum/General Experience: 3 years of relevant professional experience

Functional Responsibilities: Facilitate communication between deaf or hearing-impaired individuals and hearing individuals in a variety of situations including, but not limited to, conferences and events, and one-on-one situations. Apply expert knowledge of the subject matter in order to accurately translate what is being spoken into American Sign Language and, as required, vice versa. Perform research ahead of time in cases where the material being conveyed will include highly technical jargon or a substantial number of abbreviations and acronyms. Facilitate thoughts, ideas, and feelings between deaf or hearing-impaired individuals and individuals who can hear in an accurate manner without imposing their own ideas.

Certified ASL Interpreters are professionals who have certifications from nationally recognized associations (e.g., RID, NAD) and have demonstrated knowledge and understanding of interpreting, deafness, the Deaf community, and Deaf culture. Certified ASL interpreters have specialized training and/or experience in the use of gesture, mime, props, drawings and other tools to enhance communication. They are proficient in modes of communication such as SEE, cued, tactile, close

vision, oral transliteration, and other appropriate modes of communication to the Deaf, deaf/blind, Hard-of-Hearing and hearing individuals.

Non-certified ASL Interpreters have at least 3 years of relevant experience in a professional environment. They can interpret effectively, accurately, and impartially, both receptively and expressively using any necessary specialized vocabulary.

Minimum Education: Bachelor's Degree

Equipment Technician

Minimum/General Experience: 1 year of relevant professional experience

Functional Responsibilities: At conferences and other events where simultaneous interpretation services are provided, deploy, test, and maintain equipment used for these services (e.g., audio equipment, such as mics and FM receivers; soundproof booths; tabletop booths, transmitters, interpreters control unit). Strike equipment following conclusion of events.

Minimum Education: Bachelor's Degree

Desktop Publishing

Minimum/General Experience: 3 years of relevant professional experience

Functional Responsibilities: Prepare layouts and graphics in target language to support translation projects, in cases where the text, layout, and graphical components of a document in the source language must be adjusted to accommodate the translated text (which can be substantially longer or shorter than the text in the source language). Also, adjust graphics to ensure that the translated material in the target language is culturally sensitive (localized). Key tasks include importing translated text, and source graphics, into desktop publishing software programs; positioning artwork, text, and graphics in the target language document; selecting formatting properties, such as text size, column widths, and spacing; obtaining approval for proposed layouts; and finalizing formatted documents (in target language) for printing or electronic publication.

Minimum Education: Bachelor's Degree

Proofreading

Minimum/General Experience: 3 years of relevant professional experience

Functional Responsibilities: Read material that is translated into the target language to identify and correct typos, grammatical issues, and syntax errors or anomalies, and for overall coherence and integrity of the translated material in the target language. Check for consistency of terminology. Make all adjustments necessary to provide client with a grammatically correct, well-written final version of the translated text

Minimum Education: Bachelor's Degree

Project Management

Minimum/General Experience: 8 years of relevant professional experience

Functional Responsibilities: Assigns tasks to the most qualified available professional linguists and others (e.g., desktop publishers) whose education and/or experience match the relevant subject areas and languages. Communicates all client requirements to translators, interpreters, and others on the team. Performs liaison with the client during the duration of the project, and also oversees the entire project. Keeps the client informed of progress, and identifies and resolves issues.

Minimum Education: Bachelor's Degree

Customer Information

1a. Awarded Special Item Numbers (SINs) under the GSA Multiple Award Schedule contract:

SIN	Disaster Recovery	SIN Description
541930	541930RC	Translation and Interpretation Services
OLM	OLMRC	Order-Level Materials

1b. Prices: See “Prices” section, above.

1c. Labor Category Descriptions: See “Position Descriptions” section, above.

2. Maximum Order: SIN 541930: \$350,000; SIN OLM: \$250,000.

Note: The amount shown for each SIN is not a limit on the size of any task order. The contractor may honor orders exceeding the maximum in accordance with Clause 52.216-19.

3. Minimum Order: \$100

4. Geographic Coverage: Domestic and overseas.

5. Points of Production: Same as company address.

6. Discount from List Prices or Statement of Net Price: Government net prices (discounts already deducted). See “Prices” section, above.

7. Quantity/Volume Discounts: See “Prices” section, above.

8. Prompt Payment Terms: Net 30 days. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.

9. Foreign Items: None.

10a. Time of Delivery: To Be Determined at the Task Order level.

10b. Expedited Delivery: To Be Determined at the Task Order level.

10c. Overnight and 2-day Delivery: Contact Translation Excellence.

10d. Urgent Requirements: Contact Translation Excellence.

11. F.O.B. point(s): Destination.

11d. Urgent Requirements: Contact Translation Excellence.

12a. Ordering Address:

Translation Excellence, Inc.
3300 S. Parker Rd., Suite 200
Aurora, CO 80014

E-mail: nnikzad@translationexcellence.com

Tel.: (720) 325-0459

Fax: (720) 325-1563

- 12b. Ordering Procedures:** For supplies and services, the ordering procedures and information on Blanket Purchase Agreements (BPAs) are found in Federal Acquisition Regulation (FAR) 8.405-3.
- 13. Payment Address:** Same as ordering address, above.
- 14. Warranty Provision:** Contractor's standard commercial warranty.
- 15. Export Packing Charges (if applicable):** Not Applicable (N/A)
- 16. Terms and Conditions of Rental, Maintenance, and Repair (if applicable):** N/A
- 17. Terms and Conditions of Installation (if applicable):** N/A
- 18a. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable):** N/A
- 18b. Terms and conditions for any other services (if applicable):** N/A
- 19. List of Service and Distribution Points (if applicable):** N/A
- 20. List of Participating Dealers (if applicable):** N/A
- 21. Preventive Maintenance (if applicable):** N/A
- 22a. Environmental Attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants:**
N/A
- 22b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g., contractor's website or other location). The EIT standards can be found at:**
www.Section508.gov/: N/A
- 23. Unique Entity Identifier:** LSEHC45NMB28
- 24. Notification Regarding Registration in System for Award Management:** Registered.

Contact Us

How can we be of service? Please give us a call or drop us a line:

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